

## CDAP PROGRAMME – REQUESTS FOR PHARMACEUTICALS

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In recent months NIPDEC has observed an increase in the volume of expired drugs being returned to Central Stores from CDAP participating pharmacies. This would suggest that some pharmacies are requesting quantities in excess of their requirements.

As you are no doubt aware, NIPDEC issues a tender for the supply of pharmaceuticals to fulfill the needs of CDAP Drugs for a one year period. The quantities tendered for are based on the historical usage patterns and a needs assessment done by the Ministry of Health. Consequently if a pharmacy overstocks a particular drug, which is high in demand, then NIPDEC may find itself in the position of not being able to meet the needs of other pharmacies.

Furthermore, as indicated earlier another problem arising out of this practice of overstocking is that unutilized drugs expire in the pharmacies and have to be returned to Central Stores. Recently, for example, there has been an increase in the return of expired Insulin, a high demand item which is also one of the most expensive drug supplied under CDAP.

Having regard to the above, we are in the process of reviewing our order/issue policy, utilizing the newly installed computerized inventory management system. We expect that this review process will be complete within the next two months, at which time each pharmacy will be issued quantities in keeping with its historical dispensing patterns. We assure you that before any new system is implemented we will, through the Pharmacy Board, notify you of same.

In the meantime, to assist you please be guided by the following procedure for the ordering of CDAP supplies from Central Stores:

- (1) Monitor and record your stock levels and expiry dates.
- (2) Determine your supply needs based on your historical usage/sale pattern.
- (3) Ensure that as part of your inventory control system “a last in first out” stock system is used to prevent the expiration of drugs.
- (4) Establish a re-order stock level and a depletion date per item.
- (5) Prepare and submit a written request for new stocks addressed for the attention of the CDAP Pharmacist either by facsimile transmission 634-4357 or e-mail to [cdap@nipdec.com](mailto:cdap@nipdec.com), which is to be **received by NIPDEC no later than 10 working days before the depletion of your stock.**

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- (6) NIPDEC, using the services of TTPOST, will then provide the requested supplies to the pharmacy within 5 days from the date NIPDEC confirms receipt of the written request from the pharmacy.

Should you fail to submit your request to NIPDEC within the stipulated timeframe NIPDEC will honour your request but NIPDEC will not be responsible for any stock-out that you may experience.

Should you have any questions please feel free to contact us via the CDAP hotline at 1-800-CDAP.

Once again we wish to thank you for your participation in the CDAP programme.